

**EDUCATIONAL POLICIES COMMITTEE  
MINUTES  
Tuesday February 8, 2011; in Founders' Hellstedt room**

Members in attendance: Patrick Crawford, Bob Haak, Katie Hanson, Allison Haskill, Charles Hyser, Rick Jaeschke, Karalyn Jevaney, Michael Wolf, Ben Zimmerman

Not Present: Louie Bertenshaw, Liesl Fowler, Taddy Kalas, Catherine McDermott, Doug Parvin, Mark Vincent, Ritva Williams

Others Present: Gail Parsons

**The EPC meeting for Tuesday, February 1, was cancelled due to snow storm. No Action**

The meeting was called to order at 4:55 p.m. by Committee Chair, Michael Wolf.

I. Minutes: Approval of minutes from January 25, 2011 meeting

**Motion to approve: Patrick Crawford                      seconded: Ben Zimmerman**

**All Approved**

**II. Old Business:**

**December 14, 2010**

**Further Discussion to be noted on future Agenda:**

- **What is the actual charge of the EPC Committee**
- **Are the EPC guidelines being met**
- **Constitutional responsibility of faculty to be in charge of curriculum**
- **Proactive behavior /not reactive**
- **Certificate Programs**
- **Concern with new instructor course syllabus development**

**Discussion: Recommendation to meet with new Academic Dean to discuss and clarify EPC function.**

**January 25, 2011**

**Action:**

- **Make public an announcement, at Senate, regarding process of Program approval.**

**NOTE: EPC passed GRD228 on 1/18/11: subsequently GenEd approved a PA for this course. EPC chair forwarded this PA onto Senate.**

**III. New Business**

**A. SOC308 Sociology of the Body (w/ D and PS approved from GenEd)**

**Motion to approve: Charles Hyser                      seconded: Katie Hanson**

**All Approved**

**B. Long-range, big picture issues ...?**

**Discussion:**

- **What are the general guidelines for credit hours**
- **What is the required contact time for a credit**
- **Advance Standing and Degrees form approval process**  
*Perspectives on the Natural World* not noted on AS&D petition
- **The process for course approval**
  1. **Department approval**
  2. **Division approval**
  3. **Educational Policies Committee approval**

**Motion to adjourn meeting 5:05 p.m. Ben Zimmerman seconded: Karalyn Jevaney  
All Approved**

**Next EPC Meeting March 8, 2011  
4:30 p.m. Hellstedt**